

Cookeville's Fall FunFest Vendor Loan In/Load Out Plan 2011

Festival Hours:

Friday, September 9th from 5:00 pm to 10:00 pm

Saturday, September 10th from 10:00 am to 10:00 pm

Load In Friday Vendors:

Friday from noon to 3:00 pm

VEHICLES MAY NOT ENTER SITE AFTER 3:00 PM

Load In Saturday Vendors:

Saturday from 7:00 am until 9:00 am

VEHICLES MAY NOT ENTER SITE AFTER 9:00 AM

Route:

Enter site from Washington and Spring. A CityScape/Fall FunFest representative will meet you at this corner for exact directions to your booth.

Load Out:

Vehicles will be allowed back on site at approximately 10:30 pm Saturday night, after the crowd has cleared the area.

PLEASE NOTE:

- 1. Bring heavy duty outdoor extension cords to run from your booth to the electrical service. Power can be as far as 100' from your booth. Cords must be at least #12. WE DO NOT PROVIDE THESE CORDS SO PLEASE BRING YOUR OWN.**
- 2. We can not be responsible for electrical problems with YOUR equipment. We provide GFI breakered 15 amp Edison plugs. You must provide equipment that will not trip GFI breakers. If you require something different than 15 amp Edison plugs, we must know in advance and there WILL be additional costs.**
- 3. All countertops must be handicap accessible. If your counters are more than 36" high, you must have an alternative location at your booth that is handicap accessible. This location must include the handicap accessible symbol.**
- 4. No vehicles will be allowed to park on site without prior written permission.**
- 5. The only beverages you may sell are tea, fruit smoothies and coffee. No Cokes or water. Any other items must be okayed by CityScape prior to event.**
- 6. It is your responsibility to return the area in and around your booth to the same or better condition than when you arrived. Booths must be torn down and the area cleaned no later than 12:00 pm (midnight).**
- 7. The Health Department WILL be on site and inspecting your set up Friday afternoon. You are responsible for meeting all of their requirements and paying the permit fee (\$30). For more information, see our website at: www.fallfunfest.com.**